



BAND BOOSTERS

Chaperone Duties and Responsibilities

If you accept a chaperoning opportunity, please keep it, and be on time. Chaperones must ride the bus to and from events. Let the chaperone coordinator know as soon as possible if you cannot make it, or will be too late to ride the bus. Siblings or other non-band children are not allowed to accompany chaperones. ***No alcohol use will be tolerated while chaperoning.***

Check in at the band hall and get a badge and assignment from the chaperone coordinator. You will be assigned a bus (It may not be your kids') and other duties. Chaperones assist in loading and unloading the equipment bus, which includes instruments, ice chests, ponchos, etc. Chaperones inspect each student for proper items before loading onto the bus and assist with any problem that may arise with uniforms. You will be given instruction on what to inspect students for before loading the bus. Each bus has a roster that must be checked and reported to the chaperone coordinator before the buses leave any location. No one will be left behind.

Eating and drinking are only allowed on buses when designated by a director. Students are responsible for collecting trash and leaving the bus clean when arriving at a destination and upon returning to the band hall.

Students must remain seated when the bus is in motion. The noise level should be reasonable and students should refrain from public displays of affection. Students should follow the schools policies for rules of conduct during a band function. Students must be quiet when buses are crossing railroad tracks and in parking lots.

Upon arriving at a destination, the chaperone coordinator will communicate to all buses when the students are allowed to get off the bus. Chaperones will make sure students have the correct items before exiting the bus. Band members on loading crew are allowed to dress after unloading the bus. Loading crew members are usually the last ones to get on and first to get off the bus.

At events there will be an assigned chaperone positioned at the entrance to the band area to monitor in and out traffic. Parents, family members, friends etc. are not allowed in the band area. Only alumni members are allowed after halftime and must leave 5 minutes on game clock before third quarter ends. No one is allowed to sit in the reserved band booster section except for chaperones and band aides **"No Exceptions"**

Chaperones must remain in the band area during football games, assisting with their assigned duties as directed by the chaperone coordinator.

Chaperones escort students to and from the restrooms, usually several at a time. You do not need to go into the restroom, just wait outside the door and return with the same students you take. Students may not go to the snack bar and are not allowed to visit with friends or family while in route to and from the restroom.

Chaperones will be assigned to escort the Color Guard to the parking lot for warm-up during the second quarter, and will have a walkie-talkie to be notified when the girls need to return to the stadium for halftime performance.

Chaperones will also be assigned to "plume and deplume" students before and after a performance, assist with equipment and props on the field, and make sure the band area is free of trash and debris before leaving.

Chaperones assist with dispensing meals and refreshments, refilling water bottles etc. **Meals and refreshments are provided for Band Members, Directors and Chaperones only.**

A first aid kit and emergency forms accompany the band. A chaperone will be designated to administer first aid.

Students are expected to follow chaperone directions and be respectful. If at any time you encounter any disrespect from students or have any concerns or problems, immediately report them to the chaperone coordinator. The chaperone coordinator will report problems to the Band Directors.